



Safety Eyewear Procedure	
Parent Policy: Health and Safety Policy	
Category: Administrative	Approval Date: June 1, 2022
Procedure Owner: Chief Human Resources Officer	Effective Date: June 1, 2022
Procedure Administrator: Manager of Health, Safety and Wellness	Review Period: 3 Years
Associated Documents: Red Deer Polytechnic Eye Safe Program Alberta Occupational Health and Safety Code – Part 18	

PURPOSE

To prevent eye injury, Red Deer Polytechnic (RDP) will ensure staff, students, contractors, and visitors wear appropriate eye protection in hazardous areas. Protective eyewear must be worn when working with materials or tools that have potential to damage the eye. These conditions include working in close proximity to chemicals, particulate, flying debris, drilling, grinding, gas cutting, welding, harmful light and hammering.

PROCEDURE

1. Protective eyewear must meet or exceed Occupational Health and Safety legislation to ensure that the individual's physical and health are guarded against hazards and to develop work attitudes conducive to a safe and healthy workplace.
2. Protective eyewear selection must be appropriate to the work being done and hazards involved. Eye protection must be approved to CSA Standards including safety glasses with side shields, safety goggles or face shield.
3. All persons entering RDP designated areas or when hazardous equipment or processes are being utilized that have the potential for eye injury, must wear protective eyewear as identified by a hazard assessment.
4. Employees are to confirm with their respective department's procedure for allocations or funding to purchase appropriate protective eyewear. RDP will contribute up to \$200 every two years towards the purchase of prescription safety eyewear to employees if eye protection is deemed necessary from the hazard assessment. Employees are to confirm eligibility and seek approval for funding from their respective department's Operations

Manager. Prescription safety glasses must comply with Occupational Health and Safety legislation and be suitable for the work environment.

5. Failure to comply with this procedure may result in disciplinary action up to and including termination or expulsion. Any discipline arising under this procedure is undertaken in accordance with the applicable policy, Collective Agreement or terms and conditions of employment.