



<b>Hazardous Material Disposal Procedure</b>	
<b>Parent Policy:</b> Health and Safety Policy	
<b>Category:</b> Administrative	<b>Approval Date:</b>
<b>Procedure Owner:</b> Vice President, Finance and Administration and Chief Financial Officer	<b>Effective Date:</b> February 1, 2001
<b>Procedure Administrator:</b> Campus Management	<b>Review Period:</b> 2022
<b>Associated Documents:</b> N/A	

## **PURPOSE**

To outline the procedures for disposing of hazardous materials in a safe manner.

## **PROCEDURE**

1. Any department requiring the disposal of hazardous materials must coordinate the disposal through the Materials Management coordinator.
2. The department must fill out waste disposal forms.
3. Hazardous materials will be picked up by the Materials Management staff.