



Academic Calendar Policy	
Category: Academic	Approval Date: June 23, 2021
Policy Owner: Academic Council	Effective Date: July 1, 2021
Policy Administrator: Office of the Registrar	Review Period: 5 years
Recommended by: Academic Council	
Associated Documents Academic Calendar Procedure	

PURPOSE

To present the intention of Red Deer Polytechnic (“RDP”), at the time of the Academic Calendar publication, to offer approved programs of study and apprenticeship and trades training annually and in effect at the time an applicant applies for admission or registers to attend. RDP reserves the right to make changes to the Academic Calendar without notice to prospective and current students although reasonable notice will be provided as is practicable.

SCOPE

To provide guidance in the production and publication of the Academic Calendar. To provide prospective and current students with information governing both academic and non-academic matters related to their program admission or apprenticeship registration including tuition and fees, course prerequisites, transfer agreements, policies and procedures.

POLICY

To document the official record of approved programs of study and apprenticeship and trades training mandated under the Post-secondary Learning Act and approved by Academic Council or Alberta Apprenticeship and Industry Training. The Academic Calendar includes, but is not limited to:

1. admission, registration, progression, and completion requirements;
2. program content and academic courses;
3. annual schedule of academic terms, dates, and important deadlines;
4. academic policies and procedures;
5. tuition and fee program cost estimates; and,
6. archive of previous Academic Calendars.

RELATED POLICIES

Academic Schedule

Graduation and Completion

Recognition of Prior Learning and Transfer Credit

Program Quality Assurance

DEFINITIONS

Academic Calendar: The official record documenting approved programs of study; apprenticeship training; programs approved and under license by a designated provincial governing body; courses; academic schedule; and, the policies and procedures governing students and the academic business of the institution for the period beginning July 1 and ending June 30.

Academic Schedule: The annual schedule of events and deadlines important to applicants, students, faculty and staff published two years in advance.