

Red Deer Polytechnic

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## POLICY COVER

## SHEET

This form shall accompany draft policies when they are

* circulated for feedback,
* provided to Academic Council, Deans’ Council or Service Council for review, and
* provided to the President for approval along with the Policy Approval Request Form and proposed policy

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| --- | --- |
| POLICY NAME | POLICY CONTACT |
| DATE |
| RATIONALE*If a new policy is being proposed, what are the reasons why it is necessary?* *If the policy is being revised, what are the reasons for the revisions?**If the policy is being rescinded, what are the reasons why the policy is no longer needed?* *How will this proposal align with the Board Ends? How will the proposal support key priorities within Red Deer Polytechnic’s strategic plan?*  |
| SUMMARY*Summarize what the new policy is about or the changes to the existing policy.* |
| CONSULTATION PROCESS*Describe the consultation and feedback process.* |
| COMMUNICATION*Describe the communication plan that will accompany the changes.* |
| IMPACT ON OTHER POLICIES*What policies or procedures are being consolidated into this policy or rescinded as a result of the changes?**Is the policy consistent with other Red Deer Polytechnic policies?* *List other policies that need to be updated to harmonize them with the information in this policy.* |
| COMMENTS*Add additional information here.* |

10/21