



<b>Accredited / Externally Approved Credit Program Review (QIPR)</b>	
<b>Policy:</b> Program Quality Assurance Policy	
<b>Category:</b> Academic	<b>Approval Date:</b> January 9, 2020
<b>Procedure Owner:</b> Academic Policy Committee	<b>Effective Date:</b> January 1, 2020
<b>Procedure Administrator:</b> Quality Improvement of Programs Committee	<b>Review Period:</b> 5 Years
<b>Associated Procedures and Documents:</b> <ul style="list-style-type: none"><li>• Quality Improvement of Programs Committee Terms of Reference</li><li>• Curriculum Development, Redevelopment, and Documentation Procedure</li><li>• Credit Program Review (QIPR) Procedure</li><li>• Standard Data Package Contents</li><li>• QIPR 2-Year Process Flowchart</li><li>• QIPR Self-Study Outline</li></ul>	

## **PURPOSE**

To outline the process by which RDC monitors and continuously improves its externally accredited or approved credit programs. Schools use this process to inform continuous program improvement, and operational and budget plans.

## **PROCEDURE**

1. Upon approval from the Dean and VPA and in consultation with/notification of the QIPC Co-Chair(s), programs that are externally approved or accredited complete a modified program review procedure in place of a QIPR. These are completed when the program undergoes a regularly scheduled accreditation/external approval process. The process allows for flexibility to accommodate specific program circumstances.
2. If curriculum review is not completed as part of the accreditation/external approval process, the program completes a curriculum review at minimum every seven (7) years.
3. As part of, or in response to, the accreditation/external approval process, the Associate Dean (AD) develops an Action Plan in consultation with School Council and Dean.
4. The Associate Dean presents the Action Plan to QIPC.
5. After the presentation, QIPC sends a confirmation memo to the VPA indicating that the review is complete and posts the Action Plan to the Loop.
6. Schools use this process to inform continuous program improvement, and operational and budget plans.

7. To provide the flexibility needed for continuous program improvement, the Associate Dean may request alterations to the process from the QIPC Co-Chairs.

## **RELATED POLICIES**

[Credit Program Suspension, Cancellation, and Reinstatement Policy](#)

[Non-Credit Programming Policy](#)