



Standard Practice

TITLE: **HAZARDOUS MATERIAL DISPOSAL**
(Relates to EL-2: Treatment of Staff; EL-7: Treatment of Students)

EFFECTIVE DATE: February 1, 2001

PRACTICE:

To dispose of hazardous materials in a safe manner.

PROCEDURE:

1. All Departments requiring the disposal of hazardous materials must coordinate this through the Materials Management coordinator.
2. Waste disposal forms (to be filled out by the department) are available from Materials Management.
3. Hazardous materials will be picked up by the Materials Management staff.

ACCOUNTABILITY: Vice President of College Services

RESPONSIBILITY: Director of Facilities

Consultation for Review: Shipping & Receiving,
Associate Dean Arts and Science

Practice Review Date: Annually

Associated Standard Policy: