

## POLICY APPROVAL

## REQUEST

Red Deer College

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Red Deer, Alberta

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The information on this form is personal information and must be protected in compliance with the provisions of FOIPP.

SECTION 1 – To be completed by the Officer Responsible and emailed to the President’s Office along with an electronic copy (Word version) of the final policy and a copy of the Policy Cover Sheet.

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| --- | --- | --- | --- |
| POLICY NAME | | | SUBMITTED BY |
| DATE | | | POLICY ATTACHED |
| OFFICER RESPONSIBLE (Refer to Officer Responsible in the policy.) | | | |
| New Policy | Revised Policy | RESCINDED POLICY/STANDARD PRACTICE | |
| Approval of Recommending Authority – Please check  all that apply | | | |
| Academic Council | | DATE APPROVED | |
| Deans’ Council | | DATE APPROVED | |
| Service Council | | DATE APPROVED | |
| List changes, if any, made from recommendation motion: | | | |
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SECTION 2 – To be completed by the President and forwarded to the Office of Strategic Planning and

Analysis

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| --- | --- |
| PRESIDENT’S SIGNATURE | DATE OF APPROVAL |
| Electronic copy (Word version) of final policy forwarded to Strategic Planning and Analysis | |

SECTION 3 – For Strategic Planning and Analysis

|  |  |
| --- | --- |
| Posted to website | DATE |
| SECTION: | |

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