Assessment Services
Red Deer College
100 College Blvd
Box 5005
Red Deer, Alberta
CANADA T4N 5H5
Telephone: 403.342.3400
Fax: 403.357.3660

RECOGNITION OF PRIOR LEARNING (RPL) APPLICATION

This information is being collected under the authority of the Post-Secondary Learning Act and the Freedom of Information and Privacy Protection Act of Alberta. The personal information collected on this form will be used by the Assessment Services to facilitate an assessment of your prior learning. The information will be protected in compliance with the provisions of the Freedom of Information and Protection of Privacy Act. The information will be retained in accordance with approved Information Management guidelines, after which it will be destroyed in a secure manner. If you have any questions regarding the use of your personal information, please contact the Registrar, Red Deer College, Box 5005, Red Deer, Alberta, T4N 5H5. Telephone 403.342.3593

PLEASE NOTE:
- Applications received after April 15 may not be completed prior to the beginning of the Fall Term
- Other post secondary institutions may not recognize RPL credit awarded by Red Deer College
- Course registration adjustments due to credit recognized via RPL may affect the status of funded students and scholarship eligibility
- Transfer credit assessments require Official Transcripts to be on-file in your RDC student record
- Out-of-province transcript assessment may require the submission of Course Syllabi/Outlines and is subject to an assessment fee
- All applicants are notified of the assessment outcome via their RDC email or email address on record
- An application may be submitted electronically to: rpl@rdc.ab.ca

PERSONAL INFORMATION

LAST NAME	FIRST NAME	MIDDLE NAME
RDC STUDENT ID#	EMAIL ADDRESS	CURRENT RDC PROGRAM

Indicate when the RPL assessment is required:	☐ Immediately	☐ Fall (Sept.)	☐ Winter (Jan.)	☐ Spring (May)

Indicate the type of RPL assessment or service required in the table below:
TRANSFER CREDIT = **TR**, ADVANCE PLACEMENT = **AP,** CHALLENGE = **CH**, PRIOR LEARNING = **PL,** or to Request a LETTER OF PERMISSION = **LOP**

	RPL TYPE (e.g. TR)	Sending Institution/ Documentation Source (e.g. University of Alberta)	Receiving RDC Program (e.g. BSc Nursing)	OFFICE USE ONLY		
				RDC Course for RPL	RPL Approved	RPL Denied & Recommendation
1						
2						
3						
4						
5						

SIGNATURE

If AP, PL or TR prior learning credit is recognized for a course I am currently registered in, it is my responsibility to adjust my course registration adhering to the RDC Add/Drop/Withdraw dates identified in the Academic Schedule.	
SIGNATURE	DATE

OFFICE USE ONLY	
REFER TO FACULTY	FACULTY or DESIGNATE SIGNATURE
DATE	ASSESSMENT OFFICE

RPL FEE ASSESSMENT	DATE POSTED	INPUT DATE	TERM	INITIAL

03/11